

# **TENDER NOTICE**

## **CENTRAL TENDERS BOARD**

### **Consultancy Services for Technical and Professional Assistance for Capacity Building in the Valuation Division for the Ministry of Finance, Government of the Republic of Trinidad and Tobago (GORTT)**

Proposals are invited for Consultancy Services for Technical and Professional Assistance for Capacity Building in the Valuation Division for the Ministry of Finance, Government of the Republic of Trinidad and Tobago (GORTT).

Bidding documents may be obtained during normal working hours from **Monday to Friday during 8:00 a.m. to 4:00 p.m. (local time)** at the Central Tenders Board's Office, at address (1) below.

Any further technical information can be obtained during normal working hours from **Monday to Friday 8:00 a.m. to 4:00 p.m. (local time)** at address (2) below.

Proposals must be accompanied by the following:-

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original and five (5) copies each of the Technical and Financial Proposals should be placed in separate sealed envelopes clearly marked on the outside:-

#### **Envelope No. 1 -Technical Proposal**

**“Consultancy Services for Technical and Professional Assistance for Capacity Building in the Valuation Division for the Ministry of Finance, Government of the Republic of Trinidad and Tobago (GORTT)”**

#### **Envelope No. 2 -Financial Proposal**

**“Consultancy Services for Technical and Professional Assistance for Capacity Building in the Valuation Division for the Ministry of Finance, Government of the Republic of Trinidad and Tobago (GORTT)”**

**The name and address of the Firm must be printed on Envelope No. 2 - Financial Proposal**

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain, Republic of Trinidad and Tobago and must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1:00 p.m. (local time) on Thursday February 22, 2018.**

The Technical Proposal will be opened shortly thereafter. The Consultant or an authorized representative may be present at the opening.

Consultants **should note** that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, proposals should be packaged accordingly.

**Late proposals will not be considered in any circumstances.**

The Board does not bind itself to accept any proposal.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting its proposal.

Prospective consultants are advised that they can visit the website <http://www.finance.gov.tt> for all published Tender Notices.

Address (1)

Central Tenders Board  
116 Frederick Street  
Port of Spain  
Republic of Trinidad and Tobago  
Telephone No. 1-868-625-1868  
Facsimile: 1-868-625-1809  
Email: [mofctb@gov.tt](mailto:mofctb@gov.tt)

Address (2)

Ms. Emeris Howell  
Valuer, Valuation Division  
Palms Club  
Pointe- a-Pierre Road  
San Fernando  
Telephone No. 1-868-652-4621 ext. 8503  
or 1-868-684-8384  
Facsimile: 1-868-652-3563  
Email: [Garraway-Howelle@gov.tt](mailto:Garraway-Howelle@gov.tt)

Tara Gowandan  
Chairman  
Central Tenders Board  
Government of the Republic of  
Trinidad and Tobago

CTB: 16/3/320  
January 18, 2018