

## INSTRUCTIONS FOR APPLICATION FOR ADOPTION CERTIFICATE

*(Please Read Carefully)*

1. Submit completed Application Form for Adoption Certificate.
2. Submit one (1) notarized copy of a VALID form of photo identification (eg. Bio-data page of Passport *or* Permanent Resident Card *or* Driver License *or* ID Card).
3. Submit Original Adoption Certificate *(if available)*.

***In the absence of the Original Adoption Certificate -Notarized copies of any two (2) forms of VALID identification as listed above, must be submitted.***

### **FEES (One Money Order per Applicant)**

Diplomatic Fee – US\$2.00

Adoption Certificate Fee – US\$6.00

Postage Fee *(Subject to change without notice)* – Applicants who reside within Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee and Texas:- US\$25.00

Applicants who reside outside of the above listed States:- US\$35.00

**NOTE:** The Diplomatic Fee, Adoption Certificate Fee and Postage Fee may be combined into one (1) Money Order made payable to:- **Consulate General of Trinidad and Tobago** *(Do not abbreviate)*

**Mail your application form, supporting documents and fees to:-**

**CONSULAR SECTION  
Trinidad and Tobago Consulate General  
1000 Brickell Avenue, Suite 800  
Miami, FL 33131**

**Attn: Adoption Certificates**

**APPROXIMATE TIME FOR RECEIPT OF ADOPTION CERTIFICATES IS 12 WEEKS**



# Consulate General of the Republic of Trinidad and Tobago

Tel: (305) 374-2199  
Fax: (305) 374-3199  
Email: [Consulatemiami@foreign.gov.tt](mailto:Consulatemiami@foreign.gov.tt)

1000 Brickell Avenue  
Suite 800  
Miami, FL 33131

## APPLICATION FOR ADOPTION CERTIFICATE

I hereby apply for a Computerized Adoption Certificate from the Registrar General's Office, Port of Spain, Trinidad and Tobago. Particulars are as follows:-

**APPLICANT'S NAME:** .....

**DATE OF BIRTH:** .....  
(DATE) (MONTH) (YEAR)

**DATE OF ADOPTION ORDER:** .....

**ADOPTER (PARENT/GUARDIAN):** .....

**ADOPTEE:** .....

### MY ADDRESS AND TELEPHONE CONTACT IN THE UNITED STATES OF AMERICA ARE:

**STREET:** .....

**CITY:** .....

**STATE:** .....

**ZIP CODE:** .....

**TELEPHONE** .....

**TRINIDAD AND TOBAGO PASSPORT #:** .....

**DATE OF ISSUE:** ..... **PLACE OF ISSUE:** .....

.....  
**APPLICANT'S SIGNATURE**

.....  
**DATE**